**WILDWOOD PARK COMMUNITY ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE**

**PLANS REQUEST FORM**

**Please note, as the requesting member, it is recommended you familiarize yourself with the Restrictive Covenants, especially those pertaining to your intended project. For information about the role of the appointed Architectural Control Committee, please see the 1946 Amended Covenants. Wildwood Park’s Restrictive Covenants can be found on the County recorder’s website. Frequently used excerpts are in the 2020 Neighborhood Directory.**

**Wildwood Park is a historic neighborhood due to its architecture and landscape design. This committee’s objective is to continue the founders’ 1916 vision of aesthetics, suitability of materials, harmony with surroundings and outlook from adjacent or neighboring property. Continuing this vision into the present and future supports property values and the desirability of the neighborhood.**

**This form may be updated without notice. Contact the President of the association for the most recent version. Email completed forms and supporting documentation to the President. Allow ten days from date project committee is assembled. Advance notice of intention to file is appreciated.**

**Examples of previously reviewed projects are available upon request.**

**REQUEST DATE:**

**REQUESTED START DATE:**

**Homeowner Name:**

**Homeowner Address:**

**Homeowner Mobile Phone #:**

**Homeowner Email Address:**

**Additions, Changes to Exteriors, Sheds, New Construction:**

**Please provide the following per Article 17 of the 1916 Restrictive Covenants.**

**Plans and specifications showing:**

1. **The exterior architecture of building**
2. **The grading of lot**
3. **The location of building to be constructed upon the lot**
4. **The approximate cost of the structure**

**\*As much as possible, submit drawings that are measured and to scale and samples of materials and/or links to web pages with descriptions and pictures. It’s often helpful to include a narrative of your project including the history of your home, the problem you are trying to solve and some of the choices you faced.**

**Tree Removal: Per Article 18 of the 1916 Restrictive Covenants with amendments in 1946, the removal of live trees over 4” in diameter must have the consent of the Architectural Control Committee. Please describe below details as to tree type, size, and location on lot. Include the reasons said tree needs to be removed. If tree is diseased or dying, provide documentation from a certified arborist or certified horticulturalist. Certified arborist Jeff Ling provides special pricing to Wildwood Park residents. Contact Jeff at 260-402-6016. Other area certified arborists may be found at https://www.treesaregood.org.**

**Fence and/or Wall Construction: Per the amendments in 1946, all desired fences or walls must be approved by the Architectural Control Committee in writing before being erected. Please provide:**

**1. Plans and specifications showing**

* 1. **Material to be used**
  2. **Height of desired fence/wall**
  3. **Drawing of location on lot**
  4. **Sketch or picture of what the fence/wall will look like once erected**

1. **A written description as to the need to erect said fence/wall**

**\*As much as possible, submit drawings that are measured and to scale and samples of materials and/or links to websites describing them and picturing them.**

**For WPC Architectural Control Committee’s Use Only**

**Date of Review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Member of Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Member of Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Member of Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Member of Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please provide remarks of your review: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REQUEST:**

**APPROVED DENIED DENIED PENDING ADDITIONAL INFO**

**If denied pending additional information, please list what additional information is needed by the Committee.**

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